

SOUTHERN RAILWAY



Office of the  
Chief Workshop Manager,  
Carriage & Wagon Works,  
Perambur, Chennai - 23.  
Date : 19.05.2016

No.CPB/PI/98/Act/TP/Vol.XX

Date of Publication: 19.05.2016

Date & Time of closing : 20.06.2016 17.00 Hrs

**COMBINED NOTIFICATION NO. 1/2016/Act App/CW/PER for  
Engagement of Act Apprentices under Apprentices Act 1961**

Sub:- Engagement of Act Apprentices (in the stream of Freshers and Ex.ITI)  
under Apprentices Act 1961 – Carriage & Wagon Works/Perambur,  
Loco Works/Perambur, Chennai Division, Engineering Workshop/Arakkonam  
Electrical Workshop/Perambur and Railway Hospital/Perambur

\*\*\*\*\*

Applications are invited in the prescribed proforma which can be downloaded in website [www.sr.indianrailways.gov.in](http://www.sr.indianrailways.gov.in) from eligible candidates for engagement as Act Apprentices under Apprentice Act 1961 for the year 2016-17 at Carriage and Wagon Works/ Perambur, Loco Works/Perambur, Chennai Division, Engineering Workshop/Arakkonam, Electrical Workshop/Perambur and Railway Hospital/Perambur in the stream of Freshers and Ex. ITI in the designated trades subject to their fulfilling the conditions specified below.

**1. NUMBER REQUIRED AND RESERVATIONS**

Number of candidates proposed to be trained as Act Apprentices in the above units/ various designated trades / Reservation for the communities of each department are indicated below.

i) The number of training slots mentioned herein is only approximate and may vary subject to concurrence by Associated Accounts. The number of training slots may be revised for administrative reasons.

ii) The seats reserved for SC/ST may be interchanged for want of eligible SC/ST candidates. Similarly the seats remaining unfilled by OBC Candidates will be filled by unreserved Category. ( Railway Board's letter No.E (MPP) 2002/6/10 dt.17.06.2011).

**a) Carriage and Wagon Workshop/Perambur- FRESHERS & Ex.ITI**

| Sl. No | Designated Trade | FRESHERS |    |     |    |    |     | Ex.ITI |    |     |     |    |     |
|--------|------------------|----------|----|-----|----|----|-----|--------|----|-----|-----|----|-----|
|        |                  | SC       | ST | OBC | UR | PH | TOT | SC     | ST | OBC | UR  | PH | TOT |
| 1      | Fitter           | 05       | 02 | 09  | 15 | 01 | 32  | 12     | 06 | 22  | 38  | 02 | 80  |
| 2      | Carpenter        | 02       | 01 | 04  | 09 | -- | 16  | 05     | 02 | 08  | 14  | 01 | 30  |
| 3      | Painter          | 02       | 01 | 04  | 09 | -- | 16  | --     | -- | --  | --  | -- | --  |
| 4      | Welder(G&E)      | 02       | 01 | 04  | 09 | -- | 16  | 07     | 03 | 12  | 22  | 01 | 45  |
| 5      | Upholster        | 02       | 01 | 04  | 09 | -- | 16  | --     | -- | --  | --  | -- | --  |
| 6      | Machinist        | --       | -- | --  | -- | -- | --  | 05     | 02 | 08  | 14  | 01 | 30  |
| 7      | MMV              | --       | -- | --  | -- | -- | --  | 04     | 02 | 06  | 12  | 01 | 25  |
| 8      | PASAA            | --       | -- | --  | -- | -- | --  | 01     | 01 | 03  | 05  | -- | 10  |
|        | Total            | 13       | 06 | 25  | 51 | 01 | 96  | 34     | 16 | 59  | 105 | 06 | 220 |

b) Electrical Workshop/Perambur -FRESHERS & Ex.ITI

| Sl. No. | Designated Trade                              | FRESHERS |    |     |    |    |     | Ex.ITI |    |     |    |    |     |
|---------|---|----------|----|-----|----|----|-----|--------|----|-----|----|----|-----|
|         |   | SC       | ST | OBC | UR | PH | TOT | SC     | ST | OBC | UR | PH | TOT |
| 1       | Electrician                                   | 02       | 01 | 04  | 09 | -- | 16  | 06     | 03 | 11  | 19 | 01 | 40  |
| 2       | R&AC  | 02       | 01 | 04  | 09 | -- | 16  | 03     | 02 | 05  | 09 | 01 | 20  |
| 3       | Wireman                                       | --       | -- | --  | -- | -- | --  | 02     | 01 | 04  | 08 | -  | 15  |
| 4       | Winder (Armature)                             | --       | -- | --  | -- | -- | --  | --     | -- | 01  | 04 | -- | 05  |
| 5       | Cable Joiner                                  | --       | -- | --  | -- | -- | --  | --     | -- | 01  | 04 | -- | 05  |
| 6       | Electronics Mechanic                          | --       | -- | --  | -- | -- | --  | 01     | 01 | 03  | 05 | -- | 10  |
| 7       | Mechanic ( HT,LT Equipments & Cable Jointing) | --       | -- | --  | -- | -- | --  | --     | -- | 01  | 04 | -- | 05  |
| 8       | PASAA   | --       | -- | --  | -- | -- | --  | 01     | -- | 01  | 04 | -- | 06  |
|         | Total   | 04       | 02 | 08  | 18 | -- | 32  | 13     | 07 | 27  | 57 | 02 | 106 |

c) Loco Works/Perambur -Ex.ITI only

| Sl. No. | Designated Trade | Ex.ITI only |    |     |     |    |     |
|---------|------------------|-------------|----|-----|-----|----|-----|
|         |                  | SC          | ST | OBC | UR  | PH | TOT |
| 1       | Fitter           | 16          | 09 | 31  | 48  | 04 | 108 |
| 2       | Welder (G&E)     | 09          | 04 | 16  | 29  | 03 | 61  |
| 3       | Machinist        | 01          | 02 | 06  | 09  | -- | 18  |
| 4       | Diesel Mechanic  | 01          | -- | 01  | 03  | -- | 05  |
| 5       | Turner           | 01          | 01 | 03  | 05  | -- | 10  |
| 6       | Painter          | 03          | 02 | 05  | 09  | 01 | 20  |
| 7       | PASAA            | 01          | -- | 01  | 05  | -- | 07  |
|         | Total            | 32          | 18 | 63  | 108 | 08 | 229 |

d) Engineering Workshop/Arakkonam -Ex.ITI only

| Sl. No. | Designated Trade | Ex.ITI only |    |     |    |    |     |
|---------|------------------|-------------|----|-----|----|----|-----|
|         |                  | SC          | ST | OBC | UR | PH | TOT |
| 1       | Fitter           | 03          | 01 | 04  | 08 | -- | 16  |
| 2       | Welder (G&E)     | 01          | -- | 02  | 03 | -- | 06  |
| 3       | Turner           | 01          | -- | 01  | 01 | 01 | 04  |
| 4       | Machinist        | --          | -- | 01  | 01 | -- | 02  |
|         | Total            | 05          | 01 | 08  | 13 | 01 | 28  |

e) Chennai Division – ELS/AJJ –Ex.ITI only

| Sl. No. | Designated Trade | Ex.ITI only |    |     |    |    |     |
|---------|------------------|-------------|----|-----|----|----|-----|
|         |                  | SC          | ST | OBC | UR | PH | TOT |
| 1       | Fitter           | 01          | -- | 02  | 03 | -- | 06  |
| 2       | Electrician      | 01          | -- | 02  | 03 | -- | 06  |
| 3       | Welder (G&E)     | --          | -- | --  | 01 | -- | 01  |
|         | Total            | 02          | -- | 04  | 07 | -- | 13  |

f) Chennai Division – RS/AVD –Ex.ITI only

| Sl. No. | Designated Trade | Ex.ITI only |    |     |    |    |     |
|---------|------------------|-------------|----|-----|----|----|-----|
|         |                  | SC          | ST | OBC | UR | PH | TOT |
| 1       | Fitter           | 01          | -- | 01  | 04 | -- | 06  |
| 2       | Electrician      | 01          | -- | 01  | 04 | -- | 06  |
| 3       | Welder (G&E)     | --          | -- | --  | 02 | -- | 02  |
| 4       | PASAA            | --          | -- | --  | 03 | -- | 03  |
|         | Total            | 02          | -- | 02  | 13 | -- | 17  |

g) Chennai Division – RS/TBM –Ex.ITI only

| Sl. No. | Designated Trade | Ex.ITI only |    |     |    |    |     |
|---------|------------------|-------------|----|-----|----|----|-----|
|         |                  | SC          | ST | OBC | UR | PH | TOT |
| 1       | Fitter           | 02          | 01 | 03  | 04 | -- | 10  |
| 2       | Electrician      | 02          | 01 | 03  | 04 | -- | 10  |
| 3       | Welder (G&E)     | 02          | 01 | 04  | 08 | -- | 15  |
| 4       | Carpenter        | 01          | 01 | 02  | 02 | -- | 06  |
| 5       | Painter          | 01          | 01 | 02  | 02 | -- | 06  |
|         | Total            | 08          | 05 | 14  | 20 | -- | 47  |

h) Chennai Division – DSL/TNP –Ex.ITI only

| Sl. No. | Designated Trade | Ex.ITI only |    |     |    |    |     |
|---------|------------------|-------------|----|-----|----|----|-----|
|         |                  | SC          | ST | OBC | UR | PH | TOT |
| 1       | Electrician      | 01          | -- | 01  | 02 | -- | 04  |
| 2       | Diesel Mechanic  | 01          | 01 | 03  | 05 | -- | 10  |
|         | Total            | 02          | 01 | 04  | 07 | -- | 14  |

i) Chennai Division – C&W/BBQ –Ex.ITI only

| Sl. No. | Designated Trade | Ex.ITI only |    |     |    |    |     |
|---------|------------------|-------------|----|-----|----|----|-----|
|         |                  | SC          | ST | OBC | UR | PH | TOT |
| 1       | Fitter           | 02          | 01 | 04  | 08 | -- | 15  |
|         | Total            | 02          | 01 | 04  | 08 | -- | 15  |

j) Chennai Division – RS/RPM --Ex.ITI only

| Sl. No. | Designated Trade    | Ex.ITI only |    |     |    |    |     |
|---------|---------------------|-------------|----|-----|----|----|-----|
|         |                     | SC          | ST | OBC | UR | PH | TOT |
| 1       | Fitter              | 01          | -- | 02  | 04 | -- | 07  |
| 2       | Electrician         | 01          | -- | 02  | 04 | -- | 07  |
| 3       | Turner              | --          | -- | 01  | 01 | -- | 02  |
| 4       | Welder (G&E)        | --          | -- | 01  | 02 | -- | 03  |
| 5       | Electronic Mechanic | --          | -- | 01  | 02 | -- | 03  |
|         | Total               | 02          | -- | 07  | 13 | -- | 22  |

k) Railway Hospital/Perambur --Fresher & Ex.ITI

| Sl. No. | Designated Trade  | Fresher |    |     |    |    |     | Ex.ITI only |    |     |    |    |     |
|---------|-------------------|---------|----|-----|----|----|-----|-------------|----|-----|----|----|-----|
|         |                   | SC      | ST | OBC | UR | PH | TOT | SC          | ST | OBC | UR | PH | TOT |
| 1       | MLT ( Radiology ) | --      | -- | 01  | 02 | -- | 03  | --          | -- | --  | -- | -- | --  |
| 2       | MLT ( Pathology ) | 01      | 01 | 02  | 04 | -- | 08  | --          | -- | --  | -- | -- | --  |
| 3       | MLT( Cardiology ) | 01      | 01 | 02  | 05 | -- | 09  | --          | -- | --  | -- | -- | --  |
| 4       | PASAA             | --      | -- | --  | -- | -- | --  | --          | -- | 01  | 02 | -- | 03  |
|         | Total             | 02      | 02 | 05  | 11 | -- | 20  | --          | -- | 01  | 02 | -- | 03  |

MMV – Motor Mechanic (Vehicle)

PASAA - Programming and System Administration Assistant

MLT – Medical Laboratory Technician

2. Minimum Academic /Technical Qualification as per the Apprentices Act 1961Fresher Category:-

| Sl No. | Trade  | Academic Qualification   |
|--------|--|--|
| 1      | Fitter   | Should have passed 10 <sup>th</sup> Class under 10 +2 System of education or its equivalent  |
| 2      | Electrician  | Should have passed 10 <sup>th</sup> Class under 10 +2 System of education with Science as one of the subjects or its equivalent                  |
| 3      | Refrigeration and Air conditioning Mechanic                        | Should have passed 10 <sup>th</sup> Class under 10 +2 System of education with Science (Physics and Chemistry) and Mathematics or its equivalent |
| 4      | Carpenter, Painter, Upholster Welder (G&E)                         | Should have passed 8 <sup>th</sup> Class under 10+2 system of education or its equivalent  |
| 5      | Medical Laboratory Technician ( Radiology, Pathology, Cardiology ) | Should have passed 12 <sup>th</sup> Class under 10+2 system of education with Physics, Chemistry and Biology )                                   |

a) Ex. ITI Category:-

| Sl. No | Trade   | Academic/Technical Qualification  |
|--------|---|---|
| 1      | Fitter, Machinist, MMV, Turner, Diesel Mechanic                                       | Should have passed 10 <sup>th</sup> Class under 10 +2 System of education and ITI course in the relevant trade in Government recognized ITI   |
| 2      | Electrician, Cable Jointer  | Should have passed 10 <sup>th</sup> Class under 10 +2 System of education with Science as one of the subjects or its equivalent and ITI course in the relevant trade in Government recognized ITI   |
| 3      | Refrigeration and Air conditioning Mechanic, Electronics Mechanic, Winder ( Armature) | Should have passed 10 <sup>th</sup> Class under 10 +2 System of education with Science (Physics and Chemistry) and Mathematics or its equivalent and ITI course in the relevant trade in Government recognized ITI  |
| 4      | Carpenter, Painter, Welder (G&E) Wireman  | Should have passed 8 <sup>th</sup> Class under 10 +2 System of education and ITI course in the relevant trade in Government recognized ITI  |
| 5      | Mechanic (HT,LT Equipment & Cable Jointing)   | Should have passed 10 <sup>th</sup> Class under 10 +2 System of education with Science as one of the subjects or its equivalent and Broad Based Basic Training in Electrical Sector under centre of Excellence Scheme and Advanced module of Centre of Excellence Scheme in Operation and Maintenance of equipments used in HT,LT Substation and Cable Jointing |
| 6      | PASAA   | Should have passed 10 <sup>th</sup> Class under 10 +2 System of education and should possess National Trade Certificate issued by NCVT in Computer Operator and Programming Assistant   |

3. Age Limit (as on 01.10.2016):-a) Fresher Category

| Sl. No. | Trade  | Age limit     |
|---------|--|---------------|
| 1       | Welder (G&E), Carpenter, Painter and Upholster                           | 15 – 20 Years |
| 2       | Fitter, Electrician and R&AC   | 15 – 22 Years |
| 3       | Medical Laboratory Technician<br>( Radiology, Pathology and Cardiology ) | 15 – 24 Years |

b) Ex.ITI Category

| Sl.No. | Trade  | Age limit     |
|--------|--|---------------|
| 1      | Welder (G&E), Carpenter, Painter and Wireman   | 15 – 22 Years |
| 2      | Fitter, Electrician, R&AC, Winder(Armature), Cable Jointer, Electronics Mechanic, Mechanic ( HT,LT equipment & Cable Jointing ), Turner, Machinist, Diesel Mechanic, MMV | 15 – 24 Years |

c) The upper age is relaxable by 3 Years for OBC candidates, 5 Years for SC/ST candidates and 10 Years for Persons with disability (PH)

4. PERIOD OF TRAINING:-

a) Fresher Category

| Sl.No. | Trade   | Period of Training                           |
|--------|---|--|
| 1      | Welder and Upholster  | 2 Years                                      |
| 2      | Fitter, Carpenter, Electrician, Painter and R&AC                      | 3 Years                                      |
| 3      | Medical Laboratory Technician ( Radiology, Pathology and Cardiology ) | 6 Months (including one week Basic Training) |

b) Ex.ITI Category

In respect of Ex.ITI candidates, rebate will be given in the duration of training to the extent of training undergone by them in the designated trades in ITI as per the Apprentices Act 1961.

5) RATES OF STIPEND:-

|    |  |           |
|----|--|-----------|
| a) | During the first year of training            | Rs.5700/- |
| b) | During the second year of training           | Rs.6500/- |
| c) | During the third and fourth year of training | Rs.7350/- |

**For Diesel Mechanic Trade**

|    |                                    |           |
|----|------------------------------------|-----------|
| a) | During the first year of training  | Rs.5900/- |
| b) | During the second year of training | Rs.6700/- |
| c) | During the third year of training  | Rs.7550/- |

The period of training undergone in the ITI shall be taken into account for the purpose of determining the rate of stipend payable.

6) STANDARD OF MEDICAL FITNESS:

The Candidates should be free from evidence of any contagious or infectious disease. The candidates should not be suffering from any disease which is likely to be aggravated by training or is likely to render him/her unfit for training or to endanger the health of the public. candidates should be free from evidence of tuberculosis in any form (active or healed).

Height, Weight, Chest Measurements and vision:

- a) Height : 137 cms.
- b) Weight : 25.4 kgs.
- c) Chest measurement : Expansion should not be less than 5 Cms (irrespective of size of chest)
- d) Vision : There should be no evidence of any morbid condition of either eye or the lids of either eye which may be liable to risk or aggravation or recurrence.

Selected candidates should satisfy the minimum standards of Physical Fitness as prescribed in the Apprentices Act/Rules and the standard prescribed for imparting training to the relevant trades should be certified by a Railway Doctor.

7. SOURCES OF ENGAGEMENT OF ACT APPRENTICES

The candidates who have registered with an employment exchange falling in the states of Tamil Nadu, Kerala & Union Territory of Puducherry alone are eligible to apply. However for SC/ST candidates and wards of serving/Retired/Deceased Railway employees such registration with employment exchange is not required.

8. APPLICATION

- a) Applications should be in the prescribed printed form only which can be downloaded from the website [www.sr.indianrailways.gov.in](http://www.sr.indianrailways.gov.in)
- b) Application Forms will also be issued at the office of the Chief Workshop Manager from 23.05.2016 to 31.05.2016 between 10.00 AM to 12.30 PM and 02.00 PM to 17.00 PM (Except on Saturdays, Sundays and Closed Holidays) on production of NATIVITY CERTIFICATE/AADHAR CARD/RATION CARD/VOTER ID.
- c) A crossed Indian Postal order for Rs.100/- ( Rupees Hundred only) drawn not earlier than the date of issue of this notification (Not Refundable) drawn in favour of the WORKSHOP PERSONNEL OFFICER, CARRIAGE AND WAGON WORKS, SOUTHERN RAILWAY, PERAMBUR, CHENNAI - 600 023 and payable at CHENNAI should be enclosed along with filled in application towards Processing Fee.
- d) SC/ST/PWD/Women Candidates are exempted from the payment of Processing Fee.
- e) Candidates should submit only one application irrespective of the number of trades/units applied for.
- f) Candidates should apply either for Fresher Category or Ex.ITI category not for both.

9. **ENCLOSURES WITH APPLICATION FORM**

The following attested copies should be enclosed along with the filled in application.

- a) Attested copy of certificate in support of Date of Birth
- b) Attested copy of VIII Std/X Std/XII Std Mark list in proof of Academic Qualification in case of Freshers
- c) Attested copies of certificates in proof of Academic and Technical Qualification ( ITI certificate issued by SCVT/NCVT ) in case of Ex. ITI. ITI Mark list should be enclosed.
- d) Since the selection is based on marks obtained in the Academic/Technical qualification, candidates must enclose attested copy of VIII Std/X Std/XII Std/ITI Mark list along with the application. Applications with out Mark lists will be summarily rejected.
- e) In the case of candidates belonging to SC/ST/OBC, Community certificate in the prescribed format issued by the competent authority, not below the rank of Tahsildar in the case of SC and RDO in the case of ST. OBC certificate should specifically indicate that the candidate does not belong to Creamy Layer.
- f) Disability certificate issued by competent authority in the case of Persons With disability (Physically Handicapped candidates).
- g) Proof for Employment Exchange Registration in the states of Tamil Nadu, Kerala and Union Territory of Puducherry. Attested copy of Employment Registration Card should be enclosed. SC/ST candidates and wards of Serving/Retired/Deceased Railway employees are exempted from submission of Employment Registration Card.
- h) The wards of Serving Railway employees should get certification from the immediate supervisor in the application form. In the case of wards of Retired/Deceased Railway employees, the attested copy of Service certificate should be enclosed.

10. **SUBMISSION OF APPLICATIONS**

- a) The filled in applications along with attested copies of certificates in a cover super scribed as "APPLICATION FOR ENGAGEMENT AS ACT APPRENTICE – COMBINED NOTIFICATION NO.1/2016/Act App/CW/PER' may be dropped in the separate box provided at the Personnel Branch of the office of the Chief Workshop Manager. But no acknowledgement will be issued.
- b) The filled in application along with enclosures in a cover super scribed as "APPLICATION FOR ENGAGEMENT AS ACT APPRENTICE – COMBINED NOTIFICATION NO. 1 / 2016 / Act App / CW / PER" may also be sent to the WORKSHOP PERSONNEL OFFICER, OFFICE OF THE CHIEF WORKSHOP MANAGER, CARRIAGE AND WAGON WORKS, SOUTHERN RAILWAY, AYANAVARAM, CHENNAI-600023 by ordinary post.
- c) The filled in applications should reach this office by any of the two modes on or before 20.06.2016 by 17.00 Hrs. Applications received after this date will not be entertained. Railway Administration is not responsible for Postal Delay.



## 11. SELECTION

The selection will be on the basis of Merit List prepared in respect of all the eligible candidates who apply against the Notification. The Merit List will be prepared by the Committee nominated for this purpose by following the procedure mentioned as under:

- a) **Fresher Category**: - Marks obtained in Matriculation ( 10<sup>th</sup> Std) will be converted for 200 and merit list will be drawn based on the converted marks duly ensuring Minimum 50% in aggregate marks in Matriculation.
- b) **Ex.ITI** :- Marks obtained in Matriculation ( 10<sup>th</sup> Std)will be converted to 100 marks ( duly ensuring Minimum 50% marks in aggregate) + ITI marks duly converted to 100. Total marks put together will be calculated for 200 marks and merit list will be drawn based on the converted marks giving equal weightage to both.
- c) For SC/ST, Ex.servicemen and PWD ( PH quota) candidates the minimum percentage of 50% marks in aggregate in Matriculation is not insisted upon.
- d) In case of two candidates having the same marks, the older candidate will be preferred. In case the dates of birth are also same, then the candidate who has passed Matriculation Examination earlier will be considered.

## 12. OTHER CONDITIONS:

- a) The candidate should submit one application only for all the Trades/Units. He/She should apply either for Fresher or Ex.ITI category.
- b) Administration reserves the right to allot the selected candidate to any of the units. Units/Trades once allotted will be final and request for change will not be entertained.
- c) Academic/Technical qualifications acquired through recognized Boards/Institutes will only be considered.
- d) Diploma Holders/Engineering Graduates/Course Completed Act Apprentices will not be considered.
- e) Candidates applying for Ex.ITI category should possess ITI qualification in the relevant trade at the time of applying itself. The applications of the candidates without attested copy of SCVT/NCVT certificate in the relevant ITI trade will be rejected.
- f) Recent Passport size colour photograph should be affixed in the space provided in the application form and attested by a Gazetted officer. Photostat copy of Photo is not permitted. Administration may reject the application at any stage for pasting old/unclear photograph on the application or if there is any variation between the photograph pasted in the application and actual physical appearance of the candidate. Candidates are advised to keep sufficient copies of the same photograph ready for future purpose.
- g) Selected candidates should produce original Transfer Certificate for completion of qualifying examination at the time of verification of certificates. Transfer Certificate with higher qualification (Diploma/Engineering Degree) will not be considered.

- h) Candidates selected for training will not be allowed to withdraw from training except for reasons, which are beyond their control. Before commencement of training, the candidates should execute a contract of Apprenticeship.
- i) Those who willfully absent themselves are liable to refund the whole cost of their training as well as the amount paid as stipend as determined by the Central Apprenticeship Adviser. Also their Apprenticeship will be terminated as per extant rules under Apprentices Act 1961.
- j) The engagement and training are strictly in compliance with the provisions of Apprentices Act 1961 and there is No guarantee for employment to the Apprentices on successful completion of training.
- k) Every Apprentice on completion of the period of training and on passing a test ( to be conducted by National Council for in Training in Vocational Trade to determine his proficiency in the Designated Trade ) will be given a Certificate of Proficiency in the trade by the National Council.
- l) The selected candidates should abide by the rules and regulations framed by the Administration from time to time. If any information furnished by the candidate is found to be false, his/her candidature will be cancelled at any stage.
- m) The selected candidates will not be given any Hostel Accommodation ( or any other facility). They will have to make their own arrangements for their stay during the training period.
- n) Such of those applications which are not complete in all respects and received without signature or without attested Photo or attested copy of certificate in proof of Date of Birth, Academic/Technical qualification/Community/Disability will be rejected.
- o) Applications without Indian Postal Order ( Rs.100/-) towards Processing Fee will be summarily rejected without any intimation in this regard. However SC/ST/PH/Women candidates are exempted.
- p) Applications from the candidates who do not fulfill the conditions prescribed in this Notification will be summarily rejected without any intimation in this regard. No correspondence will be entertained in this matter.
- q) The decision of the Administration in regard to acceptance or otherwise of any application or in regard to selection of the candidates and their training even without assigning any reason will be final.



(M. PRAKASH)  
Workshop Personnel Officer  
for Chief Workshop Manager

Copy to: - All Concerned

**SOUTHERN RAILWAY**



Application Reg. No.

Application Serial No.

**APPLICATION FORM FOR ENGAGEMENT OF ACT APPRENTICE UNDER THE APPRENTICES ACT, 1961**  
(Ref.- Combined Notification no.1/2016/Act App./CW/PER dt. 19.05.2016.)

1. Name (in Block Letters) :

2. Postal Address with pin code :

Recent Passport  
Size Photograph

To be attested by a  
Gazetted Officer

3. Father's/ Mother's/ Husband's Name :

(a) If Father/ Mother/ Husband in Railways, whether Serving  Retired  Deceased

(b) If so, Furnish the Details

| (c) | T.No./PF No. | Designation | Shop/Dept./Division/Office |
|-----|--------------|-------------|----------------------------|
|     |              |             |                            |

Relationship with the Applicant:

4. Gender Male  Female

5. Date of Birth (\*)

In words:

| Date | Month | Year |
|------|-------|------|
|      |       |      |

6. Religion Hindu  Christian  Muslim  Others

7. Whether Belongs to (\*) SC  ST  OBC  UR   
(OBC Certificate should contain "Non Creamy Layer" Clause)

8. Whether Physically Challenged (\*) Yes  No

if so., (\*) VH  OH  HH

9. Employment Exchange Registration Number :

10. Postal order No..... Amt..... dated.....

11. Whether applied for Freshers  Ex. ITI  if applied for Ex. ITI indicate the Trade below

Educational Qualification (\*) Academic : \_\_\_\_\_

Technical Qualification

| Name of the ITI | Trade | Period |    | Result and Passed year |
|-----------------|-------|--------|----|------------------------|
|                 |       | From   | To |                        |
|                 |       |        |    |                        |

12. If already completed the Act Apprentices, : Yes  No

furnish the details

13. In case of Non ITI candidates/ Freshers, indicate the order of your preference as (1 to 8)

| Fitter | Carpenter | Welder | Painter | Trimmer (Upholster) | Electrician | R & AC | MLT |
|--------|-----------|--------|---------|---------------------|-------------|--------|-----|
|        |           |        |         |                     |             |        |     |

14. Present Employment details if any :

15. Personnel Identification Marks 1)

2)

(\*) Note: In respect of Sl.Nos. 5,7,8 ,9 & 11 xerox copies of certificates duly attested by the Gazetted officer should be enclosed .

**Declaration**

I hereby declare that all the Particulars furnished and the statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect, my candidature / engagement is liable to be cancelled / terminated.

I agree, if I am selected, to undergo training in any trade, offered by the Southern Railway Administration. LEFT THUMB IMPRESSION OF THE CANDIDATE

Place:  Signature of the Candidate:  
 Date: Name in Block letters :

**Certification ( for wards of serving Railway employees)**

This is to certify that Mr./Mrs..... Father/Mother of Sri/Kum..... is working as ..... in.....

Date: Signature of the Supervisor :  
 Office Seal Name :  
 Designation :

**Note:-** The wards of serving Railway employees should get the above certification from their immediate supervisor. In case of wards of Retired/Deceased Railway employees, the attested copy of service certificate should be enclosed. In case of wards of non-Railway employees, the attested copy of employment Registration Card should be enclosed. SC/ST Candidates need not enclose copy of Employment Registration Card.

**Check list (Office use only)**

- Application is in the prescribed format Yes  No
- Attested Photo is pasted Yes  No
- Candidate Signed /Affix Lt thumb impression in the Application form Yes  No
- Proof enclosed for community Yes  No
- If so whether SC  ST  OBC
- Certification for wards of Railway employees Yes  No
- Proof enclosed for wards of Retired/Deceased Railway employees Yes  No
- Proof enclosed for employment registration in case of non-Railway employee (except SC/ST) Yes  No

**Qualification**

**Proof enclosed**

- Academic Below the Requisite Qlfn. }  VIII std passed  X std & above  Yes  No
- Technical ITI - Trade:- Yes  No
- Proof enclosed if Physically challenged Yes  No
- Proof enclosed for Date of Birth Yes  No
- If so Whether Under Aged  Over aged  Suitable Age

**Eligible**  **or** **Ineligible**

**Reason for ineligible :**

Roll No

1. NOT APPLIED IN PRESCRIBED FORMAT
2. PHOTO NOT ATTESTED/ NO PHOTO
3. UNDER AGED
4. OVER AGED
5. APPLICANT NOT SIGNED / NOT AFFIX THUMB IMPRESSION
6. IN COMPLETE APPLICATION
7. DUPLICATE APPLICATION
8. CERTIFICATES NOT ATTESTED / NO PROOF/MARK LIST NOT ENCLOSED
9. NO PROOF FOR EMPLOYMENT REGISTRATION
10. DIPLOMA HOLDER /ENGG. GRADUATE/ ACT APPRENTICE
11. NOT ACQUIRED REQUISITE QUALIFICATION

Committee member 1  
CWPER

Committee member 2

Committee member 3