



**AIRPORTS AUTHORITY OF INDIA**  
**(A Category - 1 'Mini Ratna' Public Sector Enterprise)**  
**Eastern Region, NSCBI Airport, Kolkata-52**  
**ADVT.No 02/2016-Rectt.(Jr. Asstt. (FS))**

**"RECRUITMENT FOR THE POST OF JUNIOR ASSISTANT (FIRE SERVICE)"**

**IMPORTANT DATES**

<b>Schedule of Process For the Post of Junior Assistant (Fire Service)</b>	
<b>Opening Date for On-Line Registration of Application</b>	<b>08/08/2016 (10.00 Hrs.)</b>
<b>Start Date for Depositing Application Fee at State Bank of India</b>	<b>09/08/2016 (*)</b>
<b>Last Date for Completion of Step-1 of On-Line Registration</b>	<b>05/09/2016 (18.00 Hrs.)</b>
<b>Last Date for Depositing Application Fee at State Bank of India</b>	<b>08/09/2016 (*)</b>
<b>Last Date for Completion of Step-2 of On Line Registration</b>	<b>13/09/2016 (18.00 Hrs.)</b>

Note:\*Working Hours of Banking Business.

Airports Authority of India invites applications from the eligible candidates who are domicile of **West Bengal, Bihar, Odisha, Chattisgarh, Jharkhand, Andaman & Nicobar and Sikkim States** for the post of **Junior Assistant (Fire Service) NE-4** level at various airports in the above States in Eastern Region. Applicants shall apply online through Airport Authority of India Website i.e., <http://www.aai.aero--->Careers--->EmploymentNews--->Recruitment> for the above post.

**(NO APPLICATION THROUGH OTHER MODE WILL BE ACCEPTED)**

<b>S. No.</b>	<b>Name &amp; Level of Post</b>	<b>No. of Post</b>	<b>Reservation</b>				<b>Scale of Pay</b>
			<b>UR</b>	<b>SC</b>	<b>ST</b>	<b>OBC* NCL</b>	
1	Junior Assistant (Fire Service) NE-4	106	59	12	16	19	Rs.12,500-28,500/-

(NCL\* = Non-Creamy Layer)

**EMOLUMENTS**

In addition to Basic Pay, Dearness Allowance, Perks @ 46% of Basic Pay, HRA and other benefits which include CPF, Gratuity, Social Security Schemes, Pension, Medical Benefits etc. are admissible as per AAI Rules.

Note: Airports Authority of India Reserves a right to increase or decrease the vacancies depending upon the future requirements.

**I. ELIGIBILITY CRITERIA**

The candidate should possess the following qualifications for on-line registration of application :

<b>Educational Qualification</b>	a) 10 <sup>th</sup> Pass + 3 years' approved regular Diploma in Mechanical / Automobile / Fire with minimum 50 % marks; (OR) b) 12 <sup>th</sup> Pass (Regular Study) with 50 % marks.
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<p style="text-align: center;"><b>Age Limit &amp; Relaxation</b></p>	<p><b>18 to 30 years as on 30.06.2016.</b></p> <p>a. Upper age limit is relaxable by <b>5 years</b> for SC/ST, <b>3 years</b> for OBC (Non-Creamy layer) candidates.  b. Age relaxation as per Govt. rules for Ex-Servicemen candidates.  c. Upper age limits are relaxable by <b>10 years</b> for candidates who are in regular service of AAI, subject to attainment of 50 years.  d. The date of birth as recorded in the Matriculation/Secondary Examination certificates will only be accepted. No subsequent requests for change in date of birth will be entertained.</p>										
<p style="text-align: center;"><b>Driving License</b></p>	<p>a) Valid Heavy Vehicle Driving License;  OR  b) Valid Medium Vehicle License issued at least one year before 30.06.2016;  OR  c) Valid Light Motor Vehicle License issued at least two years before as on 30.06.2016.</p> <p><i>In case of (b) &amp; (c), on selection the appointment will be subject to production of Heavy Vehicle Driving License. In case, the candidate fails to do so then he shall not be allowed to take Driving Test and be straightaway disqualified for further selection procedure.</i></p>										
<p style="text-align: center;"><b>Desirable Qualification &amp; Experience</b></p>	<p>Due weightage shall be given to a candidate possessing any one or more (subject to maximum limit of the following)</p> <p>a) Computer Science as subject at 12<sup>th</sup> class level;  b) NCC "B" Certificate;  c) Relevant experience in an aviation/regular/industrial fire service.  d) Basic Fire Fighting Training Course from AAI Fire Training Establishment;  e) Sub Fire Officer Course from National Fire Service College, Nagpur.</p>										
<p style="text-align: center;"><b>Physical Fitness</b></p>	<p>(a) Eye Sight :</p> <p>i. Distance Vision – 6/6 Both Eyes Without Glasses.  ii. Near Vision – N-5 in Both Eyes Without Glasses.  (Visual Evaluation is for each eye individually).  iii. Colour Vision – Should be Normal as determined by Ishihara's charts.</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 20%;">(b) Height</td> <td>Not less than 167 cm.</td> </tr> <tr> <td>(c) Chest*</td> <td>81 cm normal. Minimum expansion 05 cm.</td> </tr> <tr> <td>(d) Weight</td> <td>Not less than 55 kg.</td> </tr> <tr> <td>(e) Hearing</td> <td>Normal</td> </tr> <tr> <td>(f) Speech</td> <td>Normal</td> </tr> </table> <p><i>*Relaxation by 3 cms in height and chest measurement and proportionate relaxation in weight will be allowed to candidates of hilly areas on production of Bonafide certificates. However, minimum chest expansion must be 5 cms. No other relaxation will be allowed to any other category.</i></p>	(b) Height	Not less than 167 cm.	(c) Chest*	81 cm normal. Minimum expansion 05 cm.	(d) Weight	Not less than 55 kg.	(e) Hearing	Normal	(f) Speech	Normal
(b) Height	Not less than 167 cm.										
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<p style="text-align: center;"><b>Disqualification</b></p>	<p>Physical deformity, chronic diseases, colour blindness, night blindness, squint eye, flat foot, bow legs, knocking knee and refractive error will be considered as disqualification.</p>										

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Candidates must not have undergone any major operation by virtue of which his/her physical fitness to work in fire service has been impaired. Candidates should be capable of undergoing physical strain for prolonged periods.

## II. SELECTION PROCEDURE

The candidates will have to appear for computer based/online examination, physical measurement, driving test and physical endurance test. The candidates will be allowed to appear in driving test subject to passing the computer based/online examination and physical measurement test. The candidate who qualifies the driving test only will be allowed to appear for physical endurance test. Appointment to the post of Junior Assistant (FS) is subject to fulfilling eligibility conditions and successful passing of Basic Training Course for a period of 4 months from AAI Training Institutes. During training, incumbent is entitled for stipend as per the rules. AAI will not be responsible for any injury caused during the course of selection process.

### III. GUIDELINES FOR FILLING ONLINE APPLICATION

Eligible applicants are required to apply through 'Online Application Format' available on AAI's website [www.aai.aero](http://www.aai.aero). The link is <http://www.aai.aero--->Careers--->EmploymentNews--->Recruitment>. No application through any other mode will be accepted. No documents are required to be sent to AAI in connection with the application.

1. Before registering/submitting online applications on the website the candidates should possess the following:
  - a) Valid E-mail ID: The E-mail ID entered in the ON-LINE application form should remain active until the recruitment process is completed. No change in the E-Mail ID will be allowed once entered. All correspondence regarding this recruitment shall be made on registered E-Mail ID including E-Admit Card for appearing in Online Examination.
  - b) While applying ON-LINE, candidate should keep the scanned/digital copy of their passport size color photograph (not more than six months old) of file size 80 KB and their signature in digital format (.jpg or jpeg file only, of file size 30 KB) for uploading with online application.
  - c) All relevant documents/details relating to eligibility criteria viz., educational qualification, caste certificate, experience certificate, driving license, desirable qualification/experience, details of physical measurements, discharge certificate in case of Ex-Servicemen, etc for submitting in online application form.
  - d) A facility to take Printout of the Challan Form and Registration Slip.
2. The candidate can access the online application form at our website. The online registration site for **Step-1** would be from **10.00 Hours on 08/08/2016 to 18:00 Hours on 05/09/2016** and Last Date for Completion of **Step-2** of On Line Registration would be **18:00 Hours on 13/09/2016**.
3. The candidates should ensure the completion of both Step-I and Step-II of the registration process by the stipulated date and time. The candidates can download the system generated filled-in application form with Unique Reference Number, which may be retained for future reference.
4. On successful registration of On-line application Step-I, candidates are advised not to attempt for registration for the same post again, as in case of multiple registrations for the same post the candidature is liable to be cancelled / rejected without any notice / intimation to the candidate.

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5. Candidates are required to enter all information correctly in the on-line application form and verify the same before final submission, as changes shall not be permitted after submission of the application form.
6. On successful submission of the application by the candidates, the duly filled-in application will be sent to their registered E-mail IDs with Reference number. The candidates can log in to AAI website for all the information regarding Examination schedule, Admit Card for computer based/online examination.
7. Responsibility of receiving, downloading and printing of E-Admit Card for On-Line Examination or any other information shall be of the Candidate. AAI is not responsible for any loss of E-mail sent, due to invalid/wrong E-mail ID provided by the candidate or for delay/non-receipt of the information if a candidate fails to access his / her mail or AAI website in time.
8. After applying online, candidate is required to download the registration slip generated by the System with unique registration number and password, which may be retained for future reference.

#### IV. APPLICATION FEE

Application Fee Payable (Non-Refundable) for each post is to be deposited by the candidates through System Generated Challan at any branch of State Bank of India only, as under:

S. No.	Category	Application Fee*
1.	Candidates belonging to General and OBC Category.	<b>Rs.400/- Only (Rupees Four Hundred Only)</b>
<i>Note: *Inclusive of Bank Charges and Service Tax</i>		

1. The Candidates belonging to following categories i.e., Female, Schedule Castes (SC) and Scheduled Tribe (ST) are exempted from payment of Application Fee of Rs.400/-.
2. AAI will accept Application Fee remitted through System Generated Challan of State Bank of India (SBI) Only. Fee submitted by any other mode will not be accepted.
3. Fees once paid will not be refunded under any circumstances. For depositing the requisite fee candidates should visit our Website. <http://www.aai.aero--->Careers--->EmploymentNews--->Recruitment> and download the Challan Form available in AAI Website.

#### V. APPLICATION FEE & MODE OF REMITTANCE:

1. The candidates have to visit any branch of the State Bank of India for depositing the fee through pre-printed challan only.
2. Candidates are advised to retain the "ORIGINAL" (candidates' copy) Challan and keep it safely as it will be required to be produced at the time of document verification (in case of selection).

#### VI. GENERAL INSTRUCTIONS

1. Only candidates who are domicile of **West Bengal, Bihar, Odisha, Chattisgarh, Jharkhand, Andaman & Nicobar and Sikkim States** can apply for the above posts.

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2. Before applying for the post, the candidates should ensure that he/she fulfills the eligibility and other norms mentioned in the advertisement. He/she may cross-check the information furnished in the application form before finally submitting the same as no correction would be possible later.
3. The eligibility with respect to Age and Educational Qualification will be determined as on **30/06/2016**. The candidates whose result for final year examination is awaited are also allowed to appear in the computer based/online examination for above post subject to the condition that they have to produce the final result before appearing for physical endurance test, if shortlisted for further selection.
4. Appointment to above mentioned posts is subject to fulfilling eligibility conditions and successful passing of all modules of Basic Training Course for a period of Four months.
5. Candidates employed in Govt. Departments/PSUs/Autonomous bodies must produce No Objection Certificate (NOC) from their employer at the time of verification of documents. In case, the candidate fails to produce the NOC, his/her candidature will not be considered.
6. Candidates belonging to SC/ST/OBC will have to produce his/her original caste certificate from the competent authority, along with attested copy of the same, at the time of physical verification of documents failing which his/her candidature shall be cancelled and he/she will not be admitted for further selection process.
7. The OBC Candidates availing reservation will have to produce latest OBC CERTIFICATE with "NON CREAMY LAYER STATUS" as prescribed by the Government of India at the time of physical verification of the documents.
8. Only those candidates who are fulfilling all eligibility criteria are required to appear for computer based/online examination. The candidates have to appear for the computer based/online exam, physical measurement, driving test, physical endurance test, etc for the above post at their own expenses.
9. The education and other qualifications must be obtained from Government recognized Institutions/Universities as per statutes.
10. In case of Ex-Servicemen (attach copy of Discharge Certificate).
11. The computer based/online test will be held in **Kolkata, Bhubaneswar and Raipur**. The cities of examination will be increased or reduced depending upon the minimum number of candidates registered for appearing in computer based/online test and availability of examination centers in a particular city. The candidates will be required to appear in other cities than specified choice at the discretion of AAI due to various reasons.
12. Mere fulfilling of minimum qualification, experience and job requirement will not vest any right on candidates for being called for Physical Endurance test. No interim correspondence will be entertained.
13. Candidature of the registered candidates is liable to be rejected at any stage of recruitment process or after recruitment or joining if any information provided by the candidate is found false or is not found in conformity with eligibility criteria mentioned in the advertisement.
14. The decision of AAI in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the documents is to be produced for the purpose of the conduct of selection and any other matter relating to recruitment will be final and binding on the candidate. The AAI reserves the right to fix the standard and specifications for screening and calling the number of candidates for computer based/online exam and/or physical endurance/driving test.
15. The AAI reserves the right to restrict the number of candidates to be called for test and change of exam centre on the basis of any other norms decided by the Authority at a later date.

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16. The Admit cards for written tests and letters to be issued to the candidates are purely provisional. However, in case any ineligible candidate has been issued admit card and has appeared in the On-line examination/ test etc or allowed to join AAI, his/her candidature will automatically be treated as cancelled at any stage of the recruitment / service in AAI on grounds of his/her ineligibility.
17. AAI reserves that right to modify / alter / restrict / enlarge / cancel the recruitment process, if need so arises, without issuing any further notice or assigning any reasons thereof. The decision of the Management will be final and no appeal will be entertained.
18. Selected candidates are liable to be posted anywhere in India.
19. No TA / DA will be paid for appearing in the computer based/On-line test.
20. Canvassing in any form of bringing influence will be treated as a disqualification.
21. The decision of the selection committee of AAI is not liable for challenge and same shall stand final and binding of each candidate.
22. Airports Authority of India will have full discretion to fix minimum qualifying marks and other eligibility criteria.
23. Court of Jurisdiction for any dispute will be at Kolkata.
26. Please do visit your account regularly for further updates.
27. Further notifications/corrigendum in this regard, if any, will be put up on AAI website only.
28. In case of any dispute, English version of notice and communication will be treated as valid.

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**GRIEVANCE REDRESSAL FORM**

Sl. No.	Particular	Details
(i)	Name of the Candidate	
(ii)	Registration / ID Ref. No.	
(iii)	Date of Deposit of Application Fee*	
(iv)	Branch Code (where deposited)*	
(v)	Amount including Bank Charges * (Rs.)	
(vi)	Mention the Nature of Grievance (in brief)	
(vii)	Mobile No.	
(viii)	E-mail ID	

*Note: \* In case, the candidate has deposited the fee at State Bank of India and he is not able to confirm payment on AAI website after 48 hrs of the deposit of the fee (from the closing hours of Bank Business)*

**Scanned copy of the Payment Challan/Form is to be uploaded by Candidate on AAI website.**

*Shelby.*