OFFICE OF THE CHIEF DISTRICT MEDICAL OFFICER: SUBARNAPUR PH/FAX No.06654-220209 E-mail ID- cdmosonepur@gmail.com Advt. No. 1864 /EM. Dt. 14-04-2016/

CONTRACTUAL APPOINTMENT (DETAIL ADVERTISEMENT)

Applications in the prescribed proforma are invited from eligible candidates for the following different posts of paramedicals under the Chief District Medical Officer, Subarnapur to be filled up on contractual basis.

SI.	Name of	Vacancy	Remuner	Qualification
No.	the Post	3	ation 4	-
1	Staff Nurse	92 UR-46 ST-21 SC-15 SEBC-10 (Out of above, 03 posts are reserved for PH- (HI)-02 & OH-01 category)	Pay Rs.5200/- & Grade Pay Rs.2800/-	The candidate must have passed +2 Science Examination under Council of Higher Secondary Education, Odisha/equivalent and Diploma in General Nursing & Midwife course from any of the three Medical College and Hospitals of the State / any other recognized private institutions duly approved by Indian Nursing Council and Examination conducted by the Odisha Nursing Council.
2	Jr.Laborat ory Technicia n	10 UR-05 (Male-03 Female-02) ST-02 (Male-01 Female-01) SC-02 (Male-01 Female-01) SEBC-01 (Male-01) (Out of above, 01 post is reserved for PH- (HI)-01 category)	Pay Rs.5200/- & Grade Pay Rs.2400/-	The candidate must have passed +2 Science Examination under Council of Higher Secondary Education, Odisha or equivalent and passed Diploma in Medical Laboratory Technology from any other 3 (three) Medical College and Hospitals of the State or any other private institutions recognized by Government of Odisha or All India Council of Technical Education.
3	Jr.Radiogr apher	02 UR-01 (Male-01) ST-01 (Male-01)	Pay Rs.5200/- & Grade Pay Rs.2400/-	The candidate must have passed +2 Science Examination under Council of Higher Secondary Education, Odisha or equivalent course and passed Diploma in Medical Radiation Technology from any other 3 (three) Medical College and Hospitals of the State or any other private institutions recognized by Government of Odisha or All India Council of Technical Education.
4	MPHW(F)	15 UR-08 ST-03 SC-02 SEBC-02 (Out of above, 01 post is reserved for PH- (HI)-01 category)	Pay Rs.5200/- & Grade Pay Rs.2000/-	The candidate must have passed Higher Secondary School Certificate +2 Examination and passed Health Worker Female Training Course conducted by Odisha State Nursing and Mid Wives Board or passed out from INC (Indian Nursing Council) approved institutions either Government or private and having Odisha Nursing Council Registration

Contd...... P/2

Eligibility:

In order to be eligible for direct recruitment to the above posts, a candidate shall have to satisfy the following conditions, namely:-

- i) Nationality:- She/He must be a citizen of India
- ii) Age limit:- She/He must have attained the age of 21 years and must not be above the age of 32 years as on 25-04-2016.

Provided that the upper age limit in respect of the reserved categories of candidates referred to in rule 5 shall be relaxed in accordance with the provisions of the Act, rules, orders or instructions for the time being in force, for their respective categories. Age relaxation is however applicable in respect of one category only. The ORV Act and Rule will be applicable for these contractual recruitment.

FOR THE POST OF STAFF NURSE

Reservations:- Notwithstanding anything contained in the Odisha Nursing Service (Methods of Recruitment and Conditions of Service) Rules, 2015 the reservation of vacancies or posts as the case may be, shall be made for candidates:-

- a) Belonging to Scheduled Castes and Scheduled Tribes shall be made in accordance with the provisions for the Odisha Reservation of Vacancies in Posts and Services (for Scheduled Castes and Scheduled Tribes) Act, 1975 (Odisha Act of 1975) and the rules made thereunder;
- b) Belonging to SEBC, Sportsmen, Ex-Servicemen and Persons with Disabilities shall be made in accordance with the provisions made under such Act, rules, orders, resolutions or instructions issued in this behalf by the Government from time to time.

Provided further that the Staff Nurses engaged on contractual basis under the Central Plan Schemes, State Plan Schemes and externally aided schemes who are below the age of 45 years and have completed at least one year of continuous service shall be allowed to take part in the recruitment process for filling up the post of Staff Nurse.

Provided further that the ASHA karmies working in the health system of the State who are below the age of 45 years and have completed at least one year of continuous service shall be allowed to take part in the recruitment process for filling up the post of Staff Nurse if they are having the minimum qualification as specified for the post of Staff Nurse and are otherwise eligible.

- iii) Knowledge in Odia- The candidate must-
 - (a) be able to read, write and speak Odia
 - (b) have passed middle school examination with Odia as language subject; or
 - (c) have passed Matriculation or equivalent examination with Odia as medium of examination in non-language subject; or
 - (d) have passed in Odia as language subject in the final examination of class-VII from a school or educational institution recognized by the Government of Odisha or the Central Government; or
 - (e) have passed a test in Odia in Middle English School standard conducted by the School and Mass Education Department.
- iv) If married, the candidate must not have more than one spouse living;

 Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such candidate or there are other specific grounds for doing so, exempt any candidate from the operation of this rule.

July

- v) Physical Fitness: The candidate must be of good mental and physical health and free from any physical defects likely to make him incapable of discharging her/ his normal duties in the service.
- vi) A candidate who after such medical examination as the Government may prescribe is not found to satisfy these requirements as specified in clause (v) above shall not be appointed to the service.
- vii) She/He must have registered her/his name in Nursing Council in the State and have possessed valid registration certificates as on the date of the advertisement.

Selection Procedure:

1. <u>Career Assessment: - (Total Marks- 100)</u>

	Examination	Weightage
i)	HSC (excluding 4 th Optional) / equivalent	20%
ii)	+2 Science (excluding 4 th Optional) / equivalent	30%
iii)	Diploma in General Nursing & Midwife Course	50%
	Total Marks	100%

<u>Procedure for Selection by the Board:</u> After the last date of receipt of applications, the respective Board shall:-

 Scrutinize all the applications, prepare a database of all the applications and prepare a provisional merit list of the candidates of respective categories against the vacancies advertised;

Provided that the contractual Staff Nurses as mentioned in the proviso to clause (ii) under rule 7 of Odisha Nursing Service (Methods of Recruitment and Conditions of Service) Rules, 2015 shall be allowed one percent extra mark of the total marks for each completed year of continuous service subject to a maximum of fifteen percent which will be added to the marks secured by them for deciding the merit position.

Provided further that the ASHA karmies as mentioned in the proviso in clause under rule 7 of Odisha Nursing Service Rules, 2015 shall be allowed one percent extra mark of the total marks for each completed year of continuous service subject to the maximum of fifteen percent which will be added to the marks secured by them for deciding the merit position.

- ii) Publish the provisional merit list in the website indicating the dates of verification of their original certificates, marksheets and such other certificates as would be required by the Board;
- Draw the final merit list containing the names of the candidates against the number of vacancies advertised, after due verification:

Provided that if two or more candidates secure equal marks as per the career assessment made then the following step shall be taken in order of preference, namely:-

- a) The candidate who secures more marks in Diploma in General Nursing and Midwife Course Examination shall be assigned higher position. If the marks are the same then:
- b) The candidate who secures higher mark in Physics in +2 Science shall be assigned higher position. If the marks are the same then:
- c) The candidate who secures higher marks in Chemistry in +2 Science shall be assigned higher position. If the marks are the same then,
- d) The candidate older in age as per date of birth shall be assigned higher position.

Con	td	PI	4

gry

FOR THE POST OF JR.LABORATORY TECHNICIAN

Reservations:- Notwithstanding anything contained in the Odisha Laboratory Technician Service (Methods of Recruitment and Conditions of Service) Rules, 2015 the reservation of vacancies or posts as the case may be, shall be made for candidates:-

- a) Belonging to Scheduled Castes and Scheduled Tribes shall be made in accordance with the provisions for the Odisha Reservation of Vacancies in Posts and Services (for Scheduled Castes and Scheduled Tribes) Act, 1975 (Odisha Act of 1975) and the rules made thereunder;
- b) Belonging to SEBC, women, Sportsmen, Ex-Servicemen and Persons with Disabilities shall be made in accordance with the provisions made under such Act, rules, orders, resolutions or instructions issued in this behalf by the Government from time to time.

Provided further that the Laboratory Technicians engaged on contractual basis under the Central Plan Schemes, State Plan Schemes and externally aided schemes who are below the age of 45 years and have completed at least one year of continuous service shall be allowed to take part in the recruitment process for filling up the post of Jr.Laboratory Technician.

Provided that the contractual Laboratory Technicians as specified in the proviso to clause (ii) under rule 7 of the said rules, shall be allowed one percent extra mark on the total marks of the examination for each completed year of continuous service subject to a maximum of fifteen percent which will be added to the marks secured by them for computing the merit position.

- iii) Knowledge in Odia- The candidate must
 - a) be able to read, write and speak Odia
 - b) have passed middle school examination with Odia as language subject; or
 - c) have passed Matriculation or equivalent examination with Odia as medium of examination in non-language subject; or
 - d) have passed in Odia as language subject in the final examination of class-VII from a school or educational institution recognized by the Government of Odisha or the Central Government; or
 - e) have passed a test in Odia in Middle English School standard conducted by the School and Mass Education Department.
- iv) If married, the candidate must not have more than one spouse living; Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such candidate or there are other specific grounds for doing so, exempt any candidate from the operation of this rule.
- v) Physical Fitness: The candidate must be of good mental and physical health and free from any physical defects likely to make him incapable of discharging her/ his normal duties in the service.
- vi) A candidate who after such medical examination as the Government may prescribe is not found to satisfy these requirements as specified in clause (v) above shall not be appointed to the service.
- vii) She/He must have registered her/his name in Laboratory Technician Council in the State and have possessed valid registration certificates as on the date of the advertisement.

Contd...... P/5

Any

Selection Procedure:

1. Career Assessment: - (Total Marks- 100)

	Examination	Weightage
iv)	HSC (excluding 4 th Optional) / equivalent	20%
v)	+2 Science (excluding 4 th Optional) / equivalent	30%
vi)	Diploma in Medical Laboratory Technology	50%
	Total Marks	100%

<u>Procedure for Selection by the Board:</u> After the last date of receipt of applications, the respective Board shall:-

i) Scrutinize all the applications, prepare a database of all the applications and prepare a provisional merit list of the candidates of respective categories against the vacancies advertised;

Provided further that the Laboratory Technicians engaged on contractual basis under the Central Plan Schemes, State Plan Schemes and externally aided schemes who are below the age of 45 years and have completed at least one year of continuous service shall be allowed to take part in the recruitment process for filling up the post of Jr.Laboratory Technician.

Provided that the contractual Laboratory Technicians as specified in the proviso to clause (ii) under rule 7 of the said rules, shall be allowed one percent extra mark on the total marks of the examination for each completed year of continuous service subject to a maximum of fifteen percent which will be added to the marks secured by them for computing the merit position.

- ii) Publish the provisional merit list in the website indicating the dates of verification of their original certificates, marksheets and such other certificates as would be required by the Board;
- iii) Draw the final merit list containing the names of the candidates against the number of vacancies advertised, after due verification:

Provided that if two or more candidates secure equal marks as per the career assessment made then the following step shall be taken in order of preference, namely:-

- a) The candidate who secures more marks in Diploma in Laboratory Technology Examination shall be assigned higher position. If the marks are the same then:
- b) The candidate who secures higher mark in Physics in +2 Science shall be assigned higher position. If the marks are the same then:
- c) The candidate who secures higher marks in Chemistry in +2 Science shall be assigned higher position. If the marks are the same then,
- d) The candidate older in age as per date of birth shall be assigned higher position.

-	0	nt	٨	P	1	c
- 1		nт	\mathbf{c}	ν.	/	۲

Jan

FOR THE POST OF JR.RADIOGRAPHER

Reservations:- Notwithstanding anything contained in the Odisha Radiographer Service (Methods of Recruitment and Conditions of Service) Rules, 2015 the reservation of vacancies or posts as the case may be, shall be made for candidates:-

- a) Belonging to Scheduled Castes and Scheduled Tribes shall be made in accordance with the provisions for the Odisha Reservation of Vacancies in Posts and Services (for Scheduled Castes and Scheduled Tribes) Act, 1975 (Odisha Act of 1975) and the rules made thereunder;
- b) Belonging to SEBC, women, Sportsmen, Ex-Servicemen and Persons with Disabilities shall be made in accordance with the provisions made under such Act, rules, orders, resolutions or instructions issued in this behalf by the Government from time to time.

Provided further that the Radiographers engaged on contractual basis under the Central Plan Schemes, State Plan Schemes and externally aided schemes who are below the age of 45 years and have completed at least one year of continuous service shall be allowed to take part in the recruitment process for filling up the post of Radiographers.

Provided that the contractual Radiographers as specified in the proviso to clause (ii) under rule 7 of the said rules, shall be allowed one percent extra mark on the total marks of the examination for each completed year of continuous service subject to a maximum of fifteen percent which will be added to the marks secured by them for computing the merit position.

- iii) Knowledge in Odia- The candidate must
 - a) be able to read, write and speak Odia
 - b) have passed middle school examination with Odia as language subject; or
 - c) have passed Matriculation or equivalent examination with Odia as medium of examination in non-language subject; or
 - d) have passed in Odia as language subject in the final examination of class-VII from a school or educational institution recognized by the Government of Odisha or the Central Government; or
 - e) have passed a test in Odia in Middle English School standard conducted by the School and Mass Education Department.
- iv) If married, the candidate must not have more than one spouse living; Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such candidate or there are other specific grounds for doing so, exempt any candidate from the operation of this rule.
- v) **Physical Fitness**: The candidate must be of good mental and physical health and free from any physical defects likely to make him incapable of discharging her/ his normal duties in the service.
- vi) A candidate who after such medical examination as the Government may prescribe is not found to satisfy these requirements as specified in clause (v) above shall not be appointed to the service.
- vii) She/He must have registered her/his name in Radiographers Council in the State and have possessed valid registration certificates as on the date of the advertisement.

Contd...... P/7

Selection Procedure:

1. Career Assessment: - (Total Marks- 100)

	Examination	Weightage
vii)	HSC (excluding 4 th Optional) / equivalent	20%
viii)	+2 Science (excluding 4 th Optional) / equivalent	30%
ix)	Diploma in Medical Laboratory Technology	50%
	Total Marks	100%

<u>Procedure for Selection by the Board:</u> After the last date of receipt of applications, the respective Board shall:-

 Scrutinize all the applications, prepare a database of all the applications and prepare a provisional merit list of the candidates of respective categories against the vacancies advertised;

Provided further that the Radiographers engaged on contractual basis under the Central Plan Schemes, State Plan Schemes and externally aided schemes who are below the age of 45 years and have completed at least one year of continuous service shall be allowed to take part in the recruitment process for filling up the post of Radiographers.

Provided that the contractual Radiographers as specified in the proviso to clause (ii) under rule 7 of the said rules, shall be allowed one percent extra mark on the total marks of the examination for each completed year of continuous service subject to a maximum of fifteen percent which will be added to the marks secured by them for computing the merit position.

- ii) Publish the provisional merit list in the website indicating the dates of verification of their original certificates, marksheets and such other certificates as would be required by the Board;
- iii) Draw the final merit list containing the names of the candidates against the number of vacancies advertised, after due verification:

Provided that if two or more candidates secure equal marks as per the career assessment made then the following step shall be taken in order of preference, namely:-

- a) The candidate who secures more marks in Diploma in Radiographers Examination shall be assigned higher position. If the marks are the same then:
- b) The candidate who secures higher mark in Physics in +2 Science shall be assigned higher position. If the marks are the same then:
- c) The candidate who secures higher marks in Chemistry in +2 Science shall be assigned higher position. If the marks are the same then,
- d) The candidate older in age as per date of birth shall be assigned higher position.

Contd	 P/8
	-

FOR THE POST OF MPHW(F)

Reservations:- Notwithstanding anything contained in the Odisha Multipurpose Health Worker (Female) Service (Methods of Recruitment and Conditions of Service) Rules, 2015 the reservation of vacancies or posts as the case may be, shall be made for candidates:-

- a) Belonging to Scheduled Castes and Scheduled Tribes shall be made in accordance with the provisions for the Odisha Reservation of Vacancies in Posts and Services (for Scheduled Castes and Scheduled Tribes) Act, 1975 (Odisha Act of 1975) and the rules made thereunder;
- b) Belonging to SEBC, Sportsmen, Ex-Servicemen and Persons with Disabilities shall be made in accordance with the provisions made under such Act, rules, orders, resolutions or instructions issued in this behalf by the Government from time to time.

Provided further that the Multipurpose Health Workers (Female) engaged on contractual basis under the Central Plan Schemes, State Plan Schemes and externally aided schemes who are below the age of 45 years and have completed at least one year of continuous service shall be allowed to take part in the recruitment process for filling up the post of Multi Purpose Health Workers(Female).

Provided further that the ASHA karmies working in the health system of the State who are below the age of 45 years and have completed at least one year of continuous service shall be allowed to take part in the recruitment process for filling up the post of Multi Purpose Health Workers (Female) if they are having the minimum qualification as specified for the post of Multi Purpose Health Workers (Female) and are otherwise eligible.

- iii) Knowledge in Odia- The candidate must
 - a) be able to read, write and speak Odia
 - b) have passed middle school examination with Odia as language subject; or
 - c) have passed Matriculation or equivalent examination with Odia as medium of examination in non-language subject; or
 - d) have passed in Odia as language subject in the final examination of class-VII from a school or educational institution recognized by the Government of Odisha or the Central Government; or
 - e) have passed a test in Odia in Middle English School standard conducted by the School and Mass Education Department.
- iv) If married, the candidate must not have more than one spouse living; Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such candidate or there are other specific grounds for doing so, exempt any candidate from the operation of this rule.
- v) Physical Fitness: The candidate must be of good mental and physical health and free from any physical defects likely to make him/her incapable of discharging her/ his normal duties in the service.
- vi) A candidate who after such medical examination as the Government may prescribe is not found to satisfy these requirements as specified in clause (v) above shall not be appointed to the service.
- vii) She/He must have registered her/his name in Nursing Council in the State and have possessed valid registration certificates as on the date of the advertisement.

Selection Procedure:

1. Career Assessment: - (Total Marks- 100)

	Examination	Weightage
i)	HSC (excluding 4 th Optional) / equivalent	20%
ii)	+2 (excluding 4 th Optional) / equivalent	30%
iii)	Diploma in General Nursing & Midwife Course	50%
	Total Marks	100%

Contd..... P/9

Juny

<u>Procedure for Selection by the Board:</u> After the last date of receipt of applications, the respective Board shall:-

i) Scrutinize all the applications, prepare a database of all the applications and prepare a provisional merit list of the candidates of respective categories against the vacancies advertised;

Provided that the contractual Multi Purpose Health Workers (Female) as mentioned in the proviso to clause (ii) under rule 7 of Odisha Multi Purpose Health Workers (Female) (Methods of Recruitment and Conditions of Service) Rules, 2015 shall be allowed one percent extra mark of the total marks for each completed year of continuous service subject to a maximum of fifteen percent which will be added to the marks secured by them for deciding the merit position.

Provided further that the ASHA karmies as mentioned in the proviso in clause (ii) under rule 7 of Odisha Odisha Multi Purpose Health Workers (Female) (Methods of Recruitment and Conditions of Service) Rules, 2015 shall be allowed one percent extra mark of the total marks for each completed year of continuous service subject to the maximum of fifteen percent which will be added to the marks secured by them for deciding the merit position.

- ii) Publish the provisional merit list in the website indicating the dates of verification of their original certificates, marksheets and such other certificates as would be required by the Board;
- iii) Draw the final merit list containing the names of the candidates against the number of vacancies advertised, after due verification:

Provided that if two or more candidates secure equal marks as per the career assessment made then the following step shall be taken in order of preference, namely:-

- a. The candidate who secures more marks in Health Worker Female Training Examination shall be assigned higher position. If the marks are the same then:
- b. The candidate older in age as per date of birth shall be assigned higher position.

Other conditions:

The appointment is purely temporary and may be terminated at any time without assigning any reason thereof. Selection will be made on merit basis as per marks obtained in the examination of required qualification. No additional weightage will be given for higher qualification.

The undersigned reserves the right to reject any or all the applications and modify/ cancel the advertisement without assigning any reason thereof.

Chief Dist. Medical Officer,

ReSubarnapur

1. NAME:							Recent passport size photo (self
2. FATHER'S NA	AME:						attested)
3. HUSBAND'S	NAM	E:					
4. DATE OF BIR	TH (DD/MM/ YYYY): /	/			
5. AGE (AS ON	25-4-2	2016):	YEARS	M	ONTHS	DA	YS
6. SEX(MALE/F	EMA	LE):	NATIONALITY	Y:	RE	LIGION:	
7. ADDRESS: A) PRESENT B) PERMANE		PS: DIST: VILL: PS:		VIA: _ PIN: _ PO: _ VIA: _			
8. CASTE (ST/SO 9. QUALIFICAT		BC/UR):					
EXAMINATION PASSED	SCH	AME OF THE OOL/ COLLEGE HERE PASSED	NAME OF THE BOARD/COUNCIL/ UNIVERSITY	YEAR OF PASSING	TOTAL MARKS EXAMINED	TOTAL MARKS OBTAINED (EXCLUDING 4 TH OPTIONAL)	PERCENTAGE OF MARKS (EXCLUDING 4 TH OPTIONAL)
H.S.C.						/	
+2 ARTS/ SCIENCE/ COMMERCE GNM/ DMLT/ DMRT/ MPHW(F)							
10. WHETHER I	ODIS		ISHA NURSING CO APHERS COUNCIL (YES/NO)				HNICIANS
IF YES, MEN	IOIT	N THE REGISTI	RATION NO. & DA	TE:			_
11. EMPLOYME	ENT E	EXCHANGE RE	GD. NO. & DATE:			Conto	 d P/2

12. WHETHER PASSED ODIA AS LANGUAGE SUBJECT IN
MIDDLE SCHOOL EXAMINATION / MATRICULATION OR
EQUIVALENT EXAMINATION WITH ODIA AS MEDIUM
OF EXAMINATION IN NON-LANGUAGE SUBJECT:
13. WHETHER ENGAGED ON CONTRACTUAL BASIS
UNDER THE CENTRAL PLAN SCHEMES, STATE
PLAN SCHEMES AND EXTERNALLY AIDED
SCHEMES WHO ARE BELOW THE AGE OF 45 YEARS: (YES/NO):
IF YES, MENTION THE YEARS OF CONTINUOUS SERVICE COMPLETED:
PLEASE SPECIFY DETAILS ON EXPERIENCE:
14. E-MAIL ID:
15. CONTACT TELEPHONE/ MOBILE NO.:

FULL SIGNATURE OF THE APPLICANT

DECLARATION BY THE CANDIDATE

I do hereby declare that the information furnished above are true to the best of my knowledge and belief and that, if at any stage, it is found that any of the above material information is false/incorrect or is suppressed by me, my candidature/ appointment is liable to be rejected/ terminated. I also declare that I have never been disengaged from service previously on administrative ground such as disobedience/ poor performances/ misbehavior/ criminal activity etc.

Further, I undertake that I shall produce all original certificates/ documents in support of the above information at the time of interview/ certificate verification.

DATE:

PLACE:

FULL SIGNATURE OF THE APPLICANT

DOCUMENTS TO BE ATTACHED WITH THE APPLICATION FORM:

- 1. Two self attested passport size photographs (one to be pasted on the application form)
- 2. Self attested Xerox copy of HSC Certificate
- 3. Self attested Xerox copy of HSC marksheet (*BOTH SIDE*)
- 4. Self attested Xerox copy of +2 Certificate
- 5. Self attested Xerox copy of +2 Marksheet
- 6. Self attested Xerox copy of Diploma/GNM/MPHW(F) Training Certificate
- 7. Self attested Xerox copy of Diploma/GNM/MPHW(F) Training Marksheets
- 8. Self attested Xerox copy of Respective Council Registration Certificate
- 9. Self attested Xerox copy of Employment Exchange Registration Card
- 10. Self attested Xerox copy of Caste Certificate (in respect of ST/SC/SEBC) (OBC Certificate will not be accepted in lieu of SEBC)
- 11. Self attested Xerox copy of Residential Certificate
- 12. Self attested Xerox copy of the Service Certificate (if engaged on contractual basis under the Central Plan Schemes, State Plan Schemes and Externally Aided Schemes)
- 13. One self addressed envelope (size 24" x 10") with postage stamp of Rs.25/- affixed on it.